

Final Report Form
R2AC Arts Project Grants &
R2AC/McKnight Grants

This Final Report must be completed and postmarked by: _____

The information you enter on this form must be typed. Submit the signed original of this form and keep a copy for your own records.

<p>1. Applicant Organization Name and Address:</p> <p>Phone:</p> <p>Email Address:</p>

<p>For office use only:</p> <p>Application #: _____</p> <p>Amount of Request: \$_____</p> <p>Amount of Grant: \$_____</p> <p>Date Received: _____</p> <p>County: _____</p>

<p>2. Actual # of artists served _____</p> <p>Actual # of adults served (audience/participants) _____</p> <p>Actual # of children served (audience/participants) _____</p> <p>Number of performances/events _____</p>

For R2AC/McKnight Grants in which funds were used to make significant purchases of real (non-expendable) properties, you must attach receipts for those purchases.

3. Were there any changes from the proposed project description on your original application? Did your project meet its stated goals?

4. What method did you use to evaluate your project? (Examples: Size of audience, questionnaires, personal observations, follow-up meeting of project planners, etc.)
5. What would you have done differently to improve the project? If you do this project again, how will you improve or expand it?
6. Describe the publicity or marketing efforts for your project. Attach copies of publicity, programs, news clippings reviews, etc. to this report. You must attach at least one piece of publicity or promotional material that lists the credit line required in Item 2 of the Grant Contract.)
7. List any other grants or contributions received for the support of your project. Include both the name of the grantor/contributor and the amount.

8. BUDGET

Grant Budget
(As listed on your

Actual Budget
(Final Project

In an ongoing effort to assess the needs in Region 2, we ask that you thoughtfully answer the following questions.

1. Having completed your grant-funded project, is there anything further you would like to add to the needs assessment questions asked in the grant application (see your responses enclosed)?

2. How are we (Region 2 Arts Council) doing? In what ways could we improve?