

# RAC GRANT DATA COLLECTION FORM

**TO THE APPLICANT:** This form is used to gather information about grant applicants to the Minnesota Regional Arts Councils (RACs). The data is maintained by the Minnesota State Arts Board in cooperation with the RACs, and may be distributed to others in accordance with the Minnesota Data Practices Act. Complete information is necessary to ensure the reliability of our data. *Note: If you are using a fiscal agent, please fill out this first page as it pertains to the arts organization conducting the activity, not the fiscal agent.*

## 1. APPLICANT INFORMATION

Date \_\_\_\_\_

Legal name of organization or individual \_\_\_\_\_  
 Professional or other name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone \_\_\_\_\_ Day \_\_\_\_\_

E-mail address \_\_\_\_\_

Contact person name and title \_\_\_\_\_

County \_\_\_\_\_ MN House district \_\_\_\_\_ U.S. Congressional district \_\_\_\_\_

Fiscal agent name (if applicable) \_\_\_\_\_

## 2. SPECIAL CHARACTERISTICS:

*For individuals applying (optional)*

Select any combination that applies describing your racial/ethnic characteristics. This information is not made public.

- American Indian/Alaska Native (N)
- Asian (A)
- Native Hawaiian/Pacific Islander (P)
- Black/African American (B)
- Hispanic/Latino (H)
- White (W)
- Other

*For individuals, mark these items if they apply (optional)*

- Disability (I)
- Older Adult - 60+ (S)
- Veteran (V)

*For organizations applying*

Select the one code that best represents 50% or more of your staff or board or membership

## 3. STATUS:

Select the one code which best describe the applicant's legal status

- |                           |   |                         |
|---------------------------|---|-------------------------|
| 01 Individual             | 04 Government-Federal                         | 07 Government-County    |
| 02 Organization-Nonprofit | 05 Government-State (includes public schools) | 08 Government-Municipal |
| 03 Organization-Profit    | 06 Government-Regional                        | 09 Government-Tribal    |
|                           |   | 99 None of the Above    |

## 4. INSTITUTION:

Select the one code which best describe the applicant

- |  |                                     |                                 |
|--|-------------------------------------|---------------------------------|
| 01 Individual artist                   | 18 Union/Professional Association   | 36 Seniors Center               |
| 02 Individual non-artist               | 19 School-District                  | 37 Parks & Recreation           |
| 03 Performing Group                    | 20 School-Parent/Teacher Assn       | 38 Government-Executive         |
| 04 Performing Group-College/University | 21 School-Elementary                | 39 Government-Judicial          |
| 05 Performing Group-Community          | 22 School-Middle                    | 40 Government-Legis (House)     |
| 06 Performing Group-Youth              | 23 School-Secondary                 | 41 Government-Legis (Senate)    |
| 07 Performance Facility                | 24 School-Vocational or Technical   | 42 Media-Periodical             |
| 08 Museum (Art)                        | 25 School-Other (incl Community Ed) | 43 Media-Daily Newspaper        |
| 09 Museum (Other)                      | 26 College/University               | 44 Media-Weekly Newspaper       |
| 10 Gallery/Exhibition space            | 27 Library                          | 45 Media-Radio                  |
| 11 Cinema                              | 28 Historical Society/ Commission   | 46 Media-Television             |
| 12 Independent Press                   | 29 Humanities Council/Agency        | 47 Cultural Series Organization |
| 13 Literary Magazine                   | 30 Foundation                       | 48 School of the Arts           |
| 14 Fair/Festival                       | 31 Corporation/ Business            | 49 Arts Camp/ Institute         |
| 15 Arts Center                         | 32 Community Service Organization   | 50 Social Service Organization  |
| 16 Arts Council/Agency                 | 33 Correctional Facility            | 51 Child Care Provider          |
| 17 Arts Service Organization           | 34 Health Care Facility             | 99 None of the Above            |
|  | 35 Religious Organization           |                                 |

Legal name of organization or individual \_\_\_\_\_

5 . DISCIPLINE:

Select one code which best describes the applicant's primary area of interest in the art (e.g. ballet 01A)

Three empty boxes for discipline coding.

- 01 Dance—general
01A ballet
01B ethnic/jazz/folk-inspired
01C modern
02 Music—general
02A band
02B chamber
02C choral
02D new-experimental, electronic
02E ethnic/folk-inspired
02F jazz
02G popular
02H solo/recital
02I orchestral
03 Opera/Musical Theater—general
03A opera
03B musical theater
04 Theater—general
04A theater, in general
04B mime
04C puppetry
04D theater for young people
04E storytelling
10C playwrighting/scriptwriting
05 Visual Arts —general
05A experimental
05B graphics (include drawing, cartooning, printmaking, book arts)
05D painting
05F sculpture
06 Design Arts —general
06A architecture
06B fashion
06D industrial
06E interior
06F landscape architecture
06G urban/ metropolitan
07 Crafts—general
07A clay (includes ceramics)
07B fiber (includes basketry)
07C glass
07D leather
07E metal
07F paper
07G plastic
07H wood
07I mixed media
08 Photography (include holography)
09 Media Arts —general
09A film
09B audio
09C video
09D technology/experimental screenwriting
09E screenwriting
10 Literature—general
10A fiction
10B non-fiction
10C playwrighting/ scriptwriting
10D poetry
11 Interdisciplinary (include collaborations & performance art)
12 Folklife/Traditional Arts, in general
12A Dance
12B Music
12C Crafts and visual arts
12D Oral traditions
13 Humanities
14 Multi-disciplinary
15 Non-arts/non-humanities

PROJECT ACTIVITY

- 6. Adult Artists Participating Record the number of adult artists expected to be directly involved in providing art or artistic services for these grant activities.
7. Adult Audience Benefiting Record the number of adult audience expected to benefit directly from these grant activities (excluding employees, paid performers, artists participating, children/youth, and broadcast figures). Do not double-count repeat attendees.
8. Children/Youth Benefiting Record the number of children and youth under the age of 18 expected to participate in and/or benefit directly from these grant activities, or were included in the audience (excluding broadcast figures). Do not double-count repeat attendees.
9. Project Discipline Using the same discipline coding listed above, select one category which best describes the grant activity.

Three empty boxes for project discipline coding.

10. For organizations applying, total organization expenses for most recently completed fiscal year: \$ \_\_\_\_\_ FY \_\_\_\_

TO BE COMPLETED BY REGIONAL ARTS COUNCIL STAFF ONLY

Form for staff completion including fields for Total Project Revenue, Total Project Cost, In-Kind Contributions, Fiscal Year, Grant Request, Funding Source, and Amount Recommended/Awarded.

- GRANT PROGRAM
Production Assistance
Sponsorship Activity
Other
General Operating Support
Organization Arts Project
Organizational Management Support
Arts in Education School Residency
Arts Scholarship
Individual Artist

APPLICATION WITHDRAWN APPLICATION INELIGIBLE

Reason for ineligibility or withdrawn application

Comments \_\_\_\_\_